

QRMHA 2nd Board Meeting of 2025-26 Season: Minutes



Date: Monday July 14/2025, 6:30pm

Location: QSWC: Fireplace Room

Attendance:

Officers of the Executive: Gary Sage (2016) VP OMHA, Shawna Adams (non-parent) VP Business, Rob Clute (2009) Treasurer, Anthony Tapper (non-parent) VP Hockey Ops (arrival time ~7:40 pm), Chris Auger (President as of ~6:36 pm)

Directors: Chris Auger (non-parent as of ~6:32pm), Josh Moore (non-parent), Jeremy Yearwood (2016), Sarah Baily (2015), Dave Templar (2014), Taryl Kramp (2013), Anna Grant (2008)

Staff: Evan Osterhout (Coach Mentor), George Eatman (Ice Scheduler), Nick Meyers (RefeJackie Jarrell (Head Trainer) attending @ 7:50pm

Invited Guests/Speakers: nil

Virtual: nil

Regrets: nil

****Chair of the Mtg must be President, or a VP in their absence. **fyi, the chair does not have a vote, except in the case of a tie-break.**

Quorum, 8 Directors, (2 Officers from the Exec, 1 of which must be a VP), **Requirements Met?:** Yes

Item	Discussion	Action/Motion	<input checked="" type="checkbox"/>
Welcome	<ul style="list-style-type: none">Decide on who will Chair this Mtg Gary.Mtg called to order ~6:32 pm	<ul style="list-style-type: none">Gary will chair the mtg, lead the discussion, and keep us on time.Once Chris was approved a President of the Executive, Chris took over for Chair of the Mtg	<input checked="" type="checkbox"/>
Accept Agenda	<ul style="list-style-type: none">Review the agenda / <i>change any order of importance?</i>	<ul style="list-style-type: none">Motion to accept agenda (Rob). Second (Gary). All in favour. Motion passed.	<input checked="" type="checkbox"/>
Review of Minutes Last In-person Mtg	<ul style="list-style-type: none">Review minutes from last mtg: June 16/25, sent out by email from Anna June 17/25.Any corrections noted: nil	<ul style="list-style-type: none">Motion (Taryl) to approve June 16, 2025 min with any corrections. Seconder: (Dave). All in favour. Motion Passed.	<input checked="" type="checkbox"/>
Formally accept <u>Motions Passed since last in-person Mtg</u>	<ul style="list-style-type: none">Motion (Anna) for board approval to accept the call for applicants/job description Shawna has created, and shared on WhatsApp. Shared by email/WhatsApp, June 17, 2025. ≥7 in favour. Motion passed.	<ul style="list-style-type: none">Motion (Sarah), to approve previously agreed upon motion. Seconder: (Dave). All in favour. Motion passed.	<input checked="" type="checkbox"/>

QRMHA Admin & Bookkeeper	<ul style="list-style-type: none"> • Discussion: <ul style="list-style-type: none"> ◦ Hiring committee seeking board input related to this position. <ul style="list-style-type: none"> ■ Access to information, bank accounts, optics of potential hiree, workload was discussed 	<ul style="list-style-type: none"> • Action (Chris, Dave, Rob), to circle-back c/ candidate to have a conversation to request that the optics of the potential financial conflict-of-interest be remedied to move forward. 	<input checked="" type="checkbox"/>
Tabled Items from last Mtg	<ul style="list-style-type: none"> • Determine remaining vacant Executive Roles: <ul style="list-style-type: none"> ◦ President. Nominee was going to ask family ◦ Secretary remains vacant. Still no volunteers. <ul style="list-style-type: none"> ■ Taryl can help in this role, but cannot commit to taking it over. • Determine which 2 directors are completing the 2 yr terms ending AGM 2026 <ul style="list-style-type: none"> ◦ 2 vacancies: <ul style="list-style-type: none"> ■ Sarah Bailey has offered ■ Gary Sage • Determine the 6 directors completing new 2 yr terms ending AGM 2027 <ul style="list-style-type: none"> ◦ 6 vacancies: <ul style="list-style-type: none"> ■ Shawna Adams has offered, remaining 5 • Discuss protocol for review/renewal of paid positions <ul style="list-style-type: none"> ◦ A community member inquired re: "how to apply for the trainer role" ◦ We Identified we do not have a process in place 	<ul style="list-style-type: none"> • Motion (Anna) to approve (Chris Auger) as President. Secorder (Gary) All in favour. Motion passed. • Motion (Taryl) to approve the following directors to complete the 2 year terms ending AGM 2026. Secorder (Josh). All in favour. Motion passed: <ul style="list-style-type: none"> ◦ Anna Grant ◦ Rob Clute ◦ Chris Auger ◦ Shannon Martin (vacant 06/27/25) ◦ Sarah Bailey ◦ Gary Sage • Motion (Sarah) to approve the following directors to complete the 2 year terms ending AGM 2027. Secorder (Shawna). All in favour. Motion passed: <ul style="list-style-type: none"> ◦ Shawna Adams ◦ Dave Templer ◦ Taryl Kramp ◦ Jermey Yearwood ◦ Josh Moore ◦ Anthony Tapper • Action: Goal of developing a process for call for applicants, and contracts for all paid positions, with defined terms. • Action: (Chris) call / contact community member to follow-up his question 	<input checked="" type="checkbox"/>

	<ul style="list-style-type: none"> ○ Current honorariums will continue status quo for now for all paid positions ● Discuss renewing social media contracts, high on the agenda for next mtg ● Discuss a communications director for the board <ul style="list-style-type: none"> ○ Not a priority 	<ul style="list-style-type: none"> ● Action: (Rob) to check on what monthly bill is currently for the social media contracts, and hold future payments for the time being. ● Action: (Dave) to investigate what other associations do for social media, and report back to the board 	
Ad Hoc Committee Update: Hockey Developm't & Finance Committee (Rob, Anthony, Chris, Evan, +/- Scott)	<ul style="list-style-type: none"> ● Update on Hockey Development: <ul style="list-style-type: none"> ○ We have a recommended motion. ● Present committee's recommendations for coaches' pay (Chris) <ul style="list-style-type: none"> ○ Current financial ins & outs discussed ○ Budget \$91,000/yr looking to increase to \$240,000/yr in order to have a: ○ Proposed \$30,000 for 4 staff per team: head coach, assistant coach, assistant coach, trainer 	<ul style="list-style-type: none"> ● Motion (Dave) to accept the 2025-2026 Development Model recommended by the Development Committee, (sent via WhatsApp July 11/25, and will be attached to these final minutes for posting QRMHA website). Highlights: <ul style="list-style-type: none"> ○ 8 sessions / team / season ○ Every Monday evening for QRMHA ○ Goalies 8 sessions / season ○ No additional cost to families ○ Flat \$150 for all hired developers/goalie coaches ○ \$12,000 budget covers entire season ● Seconder (Anna). All in favour. Motion passed. ● Action (Evan & Anthony). Combine coaches, and put together a pool of developers to vet out those evenings together. ● Action (Chris) send out dates for when the town hall will occur ● One of the board members with capability to do so, will organize a large virtual meet. 	<input checked="" type="checkbox"/>

	<ul style="list-style-type: none"> ○ Discuss best way to include membership in this decision (ie: Survey Monkey v Townhall v Special Mtg of the Members) <ul style="list-style-type: none"> ■ Townhall was determined to be the best way to engage the membership: A virtual / zoom online format. ■ There were 2-3 board mbrs with capabilities to run large zoom/virtual meeting groups, 500+ if required. 		
VP Business (Shawna)	<ul style="list-style-type: none"> ● Title Sponsors update: <ul style="list-style-type: none"> ○ Some changes have occurred, and this is still being finalized. ○ A streamlined letter to selected invitees with available sponsorship opportunities was discussed 	<ul style="list-style-type: none"> ● Action: Current deliverables for all sponsors, and teams with title sponsorship opportunities available, will be put together by Chris. Chris will create something to be distributed to team managers, then players' families. 	<input checked="" type="checkbox"/>
Treasurer	<ul style="list-style-type: none"> ● Monthly financial statement? <ul style="list-style-type: none"> ○ Work in progress, and we are a not for profit corporation, and the directors haven't been updated in CRA since the 1990s ● Are there 2 people signing for cheques? (Who?) <ul style="list-style-type: none"> ○ “ “ 	<ul style="list-style-type: none"> ● Action (Rob): will send out an email for all directors to respond to with director information as first step to sorting this out 	<input checked="" type="checkbox"/>
VP Hockey Ops (Anthony Tapper)	<ul style="list-style-type: none"> ● Hockey Stick Man (Chris): interested in approaching a couple people at this local company re: various programs they offer. ie: potentially we can do great bundle deals on blackouts and redouts, ie: can brand all black-outs QUINTE as they has instore printers ● Clothing provider questions from managers (Anthony): <ul style="list-style-type: none"> ○ Update on: Trudy's proposal for QRD branded black & red Bauer hockey gloves? ○ When will already-ordered items be in? ○ On-line store open again by now? 	<ul style="list-style-type: none"> ● Action (Anthony): Call Trudy, and advise if she has a proposal to submit it to us ● Action (Chris): Reach out to HockeyStick Man 	<input checked="" type="checkbox"/>
VP OMHA Convenor	<ul style="list-style-type: none"> ● Email correspondence from Paul Allan, Vice-President Central District, OMHA was discussed 	<ul style="list-style-type: none"> ● Action: Board agreed to give Chris permission to respond on behalf of the board. 	<input checked="" type="checkbox"/>
Other Business / Requests (ie: Staff need to share a report /	<ul style="list-style-type: none"> ● Nick Meyers (Referee-in-chief) is trying to attract young kids to be involved in becoming an official & retain them. ie: \$750 from every organization to help foot the bill of ~\$500/person to have a single person outfitted to look like an official. 	<ul style="list-style-type: none"> ● Action: Next Thursday night, location TBD, to have a brain-storming meeting on this topic. Email quinterefs@gmail.com if interested or know of anyone interested in attending. 	<input checked="" type="checkbox"/>

Special Scenarios)	<ul style="list-style-type: none"> • Jackie's suggestions to make QRMHA better: KT tape for the trainer's • Q: (Jackie Jarrell 7:50pm) Discuss expectations of Head Trainer position. <ul style="list-style-type: none"> ○ A: 5.1.6 Primary Role and Responsibilities: Head Trainer (pg 8,9) Rules, Regs. ○ Forms are completed on PRIVIT online thru QRMHA website, Jackie approves each players' forms, then emails the managers to let them know it's done. ○ Jackie ensures the trainer's certifications are completed, and the trainer's kits are completed ○ Jackie submits 12-20 injury reports thru the OMHA online portal ○ Jackie is on-call to answer questions for trainers 	<ul style="list-style-type: none"> • Action: Jackie is going to send a form to Chris re: must sign-off on safe return to play after a broken bone / fracture • Action (Anthony): to organize a special meeting for all the trainers. • Motion to re-hire Jackie (Gary). Secoder (Sarah). All in favour. Motion passed. 	
Tabled Items for Next Mtg	<ul style="list-style-type: none"> • Decide how/when to fill the vacant director position 2yr term ending at AGM 2027. (Shannon Martin director, 2010 aged QRD player, resigned June 27/25 via WhatsApp). • Ensure board meeting minutes have been posted to QRMHA website as a means to be transparent / communicate c/ members of the association: currently only posted up until Feb/2025, (Greg Popovich). • Secretary. None interested in the role previously. Anna is fulfilling parts of this role, in the absence of a secretary currently. Anna can assist in the transition of this role to the new secretary. • George's Ice Scheduler Report • Discussion: Any questions for Greg / things to pass on re: position changing hands. (Has submitted resignation date of June 30, 2025 but still working away) <ul style="list-style-type: none"> ○ Organize files (last season/upcoming season) ○ Update team accounts ○ Registration Issues ○ Quick books 	<ul style="list-style-type: none"> • No action at this time, board members to connect with parents who "may" be suitable for roles like secretary or may have legal experience 	<input checked="" type="checkbox"/>

	<ul style="list-style-type: none"> ○ Post all Board Mtg Minutes on website fr Feb 10, 2025 to current ○ Rosters done? ○ Tournaments submitted? ○ Other important things done so teams can run? 		
Items to Keep Track of	<p><u>*Reminder from May 20, 2025 meeting:</u></p> <ul style="list-style-type: none"> ● Team Staff, and Board Members need a Vulnerable Sector Check completed & submitted to the OHF screening portal ● Coaches & Trainers need to review the OMHA "Team Official Qualification Requirements", and take the necessary courses for the upcoming 2025-26 season <p><u>**Someone needs to keep track of this for next yr's annual board-recommended upkeep / edits to Rules & Regulations / Constitution Committee:</u></p> <ul style="list-style-type: none"> ● Add this already-board-passed-motion to the 2026 working version of Rules & Regulations, and Constitution, to be presented at the 2026 AGM for formal approval by the membership: If a player is rostered as a Full Time player (not AP), this is considered rostered as per 10.5 in Rules and Regulations. Motion passed today May 20, 2025" 	<ul style="list-style-type: none"> ● Action: Are VSC done? There is an issue with new board members and their inability to add their VSC to spordle - need support from Greg ● Action: Are qualifications done? ● Greg has recently provided an update to the managers <ul style="list-style-type: none"> ● Action: Can Someone Keep track of this and who will be on the Rules & Regs / Constitution Committee? (Usually Secretary, VP Business, President, Administrator. Min 2 board mbrs.) ● Action: Josh, Chris, Shawna, Taryl, Anna, Sarah will form the Rules & Regs / Constitution Committee 	<input checked="" type="checkbox"/>
Adjournment	<ul style="list-style-type: none"> ● Motion to adjourn (unanimous) @ 9:25 pm July 14/25 ● Next Mtg on Tues Aug 12 @ 6:30 pm. Location TBD, George to book. 	<ul style="list-style-type: none"> ● Action (George): to book the room, and once known, we can post on WhatsApp 	<input checked="" type="checkbox"/>