

QRMHA 6th Board Mtg of 2025-26 Season: Agenda/Minutes



Date: Wednesday Nov 12/2025, 6:30pm

Location: QSWC: Fireplace room

Attendance:

Officers of the Executive: Chris Auger (non-parent) President, Anthony Tapper (non-parent) VP Hockey Ops (arrival ~7pm), Rob Clute (2009) Treasurer, Shawna Adams (non-parent) VP Business, Toni Whelan (2010) Secretary, Josh Moore (non-parent) VP OMHA

Other Directors: Sarah Baily (2015), Dave Templar (2014), Anna Grant (2008), Taryl Kramp (2013), Dan Tripp (2012) as of 6:33 pm

Staff: Steph Laurin (Administrator/Bookkeeper), Evan Osterhout (Coach Mentor), Jackie Jarrell (Head Trainer), George Eastman (Ice Scheduler).

Virtual: Josh Moore, Jackie Jarrell (left meeting at 6:36pm)

Regrets: Jeremy Yearwood, George Eastman, Nick Myers (Referee in Chief)

Anthony Tapper arrived at 7:04pm

Invited Guests/Speakers: nil

Current complement of Directors at the start of this Board Mtg: 11 positions filled, 12th to be formally filled this mtg.

****Chair of the Mtg must be President, or a VP in their absence. **The chair does not have a vote, except in the case of a tie-break.**

Quorum: 8 Directors total, (2 of which are Officers of the Exec, 1 of which must be a VP), **Requirements Met:** Yes

Item	Discussion	Action/Motion	✓
Welcome (Chris)	<ul style="list-style-type: none"> Chris to chair meeting Mtg called to order @ 6:31 pm 	Chris will chair the mtg, lead the discussion, and keep us on time.	<input checked="" type="checkbox"/>
Accept Agenda (Chris)	<ul style="list-style-type: none"> Review the agenda: change any order of importance or additions/deletions? 	<ul style="list-style-type: none"> Motion to accept agenda (Sarah), Second: Taryl. All in favour. Motion passed. 	<input checked="" type="checkbox"/>
Review of Minutes from Last In-person Mtg (Chris)	<ul style="list-style-type: none"> Review minutes from last mtg: Oct 8th/25, sent out by email from Toni Oct 9th/25. Any corrections noted: No 	<ul style="list-style-type: none"> Motion (Anna) to approve Oct 8/2025 minutes. Second: (Shawna). All in favour. Motion Passed. 	<input checked="" type="checkbox"/>
Formally accept <u>Motions Already</u> <u>Passed since last</u> <u>in-person Mtg</u>	<ul style="list-style-type: none"> Motion (Toni) to accept Dan Tripp for the vacant directors position. >6 in favour. Motion passed. (Oct 15th, 2025 via WhatsApp) 	<ul style="list-style-type: none"> Motion (Dave), to approve previously agreed upon motions. Second: (Shawna). All in favour. Motion passed. 	<input checked="" type="checkbox"/>
Proposed motions not yet passed / further discussion required	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Action: 	<input checked="" type="checkbox"/>
Previously Discussed Issues since last meeting (Chris)	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Action: 	<input checked="" type="checkbox"/>
QRMHA Admin & Bookkeeper (Steph)	<ul style="list-style-type: none"> (Steph) – No one applied for the benevolent fund. (Steph) - QRD Alumni banner project - discussion around updating the existing banners. Steve Tracze got a quote of \$125/banner. NHL, OHL, U Sport, Womens, etc. (~6 total) 	<ul style="list-style-type: none"> Motion: (Rob) to move forward with renewing the alumni banners. (Taryl: seconder). All in favor. Motion passed. Action: (Chris) will talk to Phil re banners for final cost including art design, to bring back a 	<input checked="" type="checkbox"/>

	<p><u>QRD Administrator/Bookkeeper Report</u> <u>November 2025</u> <u>Submitted by: Steph Laurin Administrator</u></p> <ul style="list-style-type: none"> ● Team Registration - main rosters almost complete. Waiting on: <ul style="list-style-type: none"> ○ U13 Assistant Coach VSC ○ U16 Assistant Coach VSC <p><u>Roster Updates:</u> U10 - Staff complete, no APs registered U11 - Staff complete, no APs registered U12 - Staff complete, no APs registered U13 - Staff pending per above, 15 APs registered U14 - Staff complete, 17 APs registered U16 - Staff pending per above, 5 APs registered U18 - Staff complete, 4 APs registered</p> <p><u>Volunteer Roster - approved:</u></p> <ul style="list-style-type: none"> ● Sarah Baily ● Anna Grant ● Evan Osterhout ● Greg Popovich ● Toni Whelan ● Anthony Tapper <p><u>At Large Roster - approved:</u></p> <ul style="list-style-type: none"> ● Shawna Adams - Trainer 2 ● Joanna Linton - Trainer 1 & Coach ● Roger Babbs - Trainer 2 ● Dustin Linton - Trainer 1 ● Steph Laurin - Manager ● Tim Keyes - Trainer 1 <p><u>Third Party Instructor - approved:</u></p> <ul style="list-style-type: none"> ● Jeff Bateman 	<p>final cost to the board. Steph to get the updated list of alumni.</p> <ul style="list-style-type: none"> ● Action: (Chris) Updated list of alumni to Sarah to update the QRMHA website 	
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Treasurer (Rob)	<ul style="list-style-type: none"> • (Rob/Steph) Pay Grid: discuss the current pay grid for coaches and potential ideas for next season including team contributions. • (All) Discuss whether the board should standardize coach and bench staff pay, eliminating team top-ups, and determine if a new policy is required to support this change. 	<ul style="list-style-type: none"> • Action (Rob, Chris): Will take the feedback from the board to tweak the QRMHA Proposed Coach Pay 2026-2027, and bring it back to the board. 	<input checked="" type="checkbox"/>
Tabled Items from last Mtg	<ul style="list-style-type: none"> • (Anthony) Development Partner Relations – Update on the season so far, any issues? • (Chris, Josh) Ad Hoc committee- Ice scheduling. Updates? • (All) Staff Log: Confirm staff have started the contact and timeline log for succession planning (ice venues, development partners, sponsors, etc.). 	<ul style="list-style-type: none"> • Action: 	<input checked="" type="checkbox"/>

VP Business (Shawna)	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Action: 	<input type="checkbox"/>
Ad Hoc Committee: Update: <u>Hockey Development & Finance Committee</u> (Rob, Anthony, Chris, Evan, +/-)	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Action: 	<input type="checkbox"/>
Ad Hoc Committee Update: <u>Social Media Content Creation</u> (Shawna, Dave Chris, Toni)	<ul style="list-style-type: none"> • Toni & Steph are still updating/sharing/creating posts until further decision is made on content creator • Rob confirms there is money in the advertising budget that could be allocated toward social media/content creator 	<ul style="list-style-type: none"> • Action (all directors): to review the proposals emailed out from Dave, so they can have informed discussion on which to move forward with, on the WhatsApp discussion forum. • Action: Anticipate a motion to go through WhatsApp related to the same, to be formalized, next board mtg • Action: (Chris) will see if there is room in the budget for this year, will reassess for next season 	<input checked="" type="checkbox"/>
Ad Hoc Committee: <u>Managers Manual</u> (Steph, Sarah,George??)	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Action: 	<input type="checkbox"/>

VP Hockey Ops (Anthony)	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Action: 	<input type="checkbox"/>
VP OMHA Convenor (Josh)	<p><u>QRD VP OMHA summary from OMHA meeting - November 2025</u></p> <p><u>Submitted by: Josh Moore</u></p> <ul style="list-style-type: none"> • U18 Showcase is this weekend; coaches need to bring iPads to all games and both sets of jerseys (Action- I will inform Steve) • U18 East All-Star Game is on Sunday, November 23rd, hosted by Markham; deadline for information is Friday (Action- I will inform Steve) • U16 Showcase is coming up with schedule to be set by November 23rd • April tryout dates likely to start the weekend of April 18th, pending OHF confirmation (Action- George to look at booking ice) • Motion passed to implement a \$20 fine to associations for teams that fail to publish RinkNet rosters, rather than denying stat changes (Motion- Pass the 20\$ fine onto teams. The league will be collecting at the association level. I do think we should add into our documents who is responsible for uploading rosters to RinkNet whether it be Managers or Coaches. RinkNet is not going away, the league has been very clear on it) 	<ul style="list-style-type: none"> • Action: (See highlighted points under Josh's report) 	<input checked="" type="checkbox"/>

	<p><i>Josh's notes from the meeting:</i></p> <p>-GTHL is going ahead with their announcement dates. OMHA to confirm the following dates as well for announcing coaches so this could all change, but we will have an answer at the next meeting. A lot of sarcastic discussion was made regarding basically everyone will know December 16th once coaches are notified.</p> <p>Dec 16th- Coaches can be notified</p> <p>Jan 16th- Current teams can be notified Feb 16th- Announcements can be made</p> <p>-3rd Jerseys: Nothing in League By-Laws surrounding this. Conversation needs to be had between teams prior to the game (Action- I will let coaches know)</p> <p>-League processes need to be followed. Ie. Stat Changes, Video Review for Suspensions, Paper game sheets need to be sent in etc. (Action- I will inform coaches, offer support on this)</p>		
<p>Other Business / Requests (ie: Staff need to share a report / Special Scenarios)</p>	<ul style="list-style-type: none"> • (Toni) U16 East Showcase Feb 7th & 8th. Can we bring in vendors for this event? i.e. Hockey Stick Man, Momentous, Gold Performance Training etc. • (Chris) Trademark and Copyright protection- <p><u>QRD Coach Mentor Report - November 2025</u></p> <p><u>Submitted by: Evan Osterhout</u></p>	<ul style="list-style-type: none"> • Action: (Chris/Shawna) to send out a notice to all managers that only a doctor and/or nurse practitioner can sign-off on a player to return to play in regards to concussion protocol. Jackie will send a form to Shawna to send to membership. • Action: (Toni) put a list together of potential vendors to use at the U16 showcase. 	<input checked="" type="checkbox"/>

- Evan reached out to all head coaches on November 7 to see if there was anything they wanted raised on their behalf at this meeting. The U18 coach would like to confirm if their team is eligible for two additional development sessions, given that they have incorporated development into practice time and eliminated the extra ice expense.
- Evan has submitted the first round of coach evaluation summaries to the coach evaluation committee. Evaluations were mainly positive and look forward to receiving feedback from parent surveys to see how the data compares.
- Evan continues to observe practices and games when he can and is providing feedback to coaches.
- Evan will continue to be available for coaches to reach out at any time with questions or issues that may come up throughout the season.

QRD Head Trainer Report - November 2025

Submitted by: Jackie Jarrell

- There have been a few more injuries since our last board meeting. Jackie is working with the team trainers to make sure injury reports and paperwork is being completed.
- Jackie is happy to report that all the medical forms from the U18 team have now been completed (as of yesterday) on Privit. This took a lot longer to get completed than usual.
- Jackie had a meeting with President Chris Auger to address a concern with our concussion policy not being followed. It is very important that our entire organization

continues to follow the QRMHA Concussion Policy-Removal from Sport & Return to Sport Protocol not only for the safety of the players returning to hockey but also for the liability aspect on the board.

QRD Ice Scheduler Report - November 2025

Submitted by: George Eastman

All of the Team's ice slots are continuing to run smoothly.

Last Monday we had our first seasonal cancellation due to unsatisfactory weather. The teams cancelled their development in Marmora. Hopefully we can make up for the lost night later in the season and I will follow that up with Anthony.

Last Wednesday I had a request to meet Mary Boyd, her staff and the Recreational Director and a few of her staff, for the City of Belleville at the QWSC.

I asked Chris and Anthony to join me for the meeting but only Chris could attend. The meeting was about our ice allotment this season and seasons to come.

All of the user QSWC groups were also to meet with the delegation on an individual basis. We were the first group. We had a very positive meeting.

Discussions revoked also around ice cancellations, which QRD had only a 3% cancellation rate last year - much lower than any other user group, our relationship with facility staff, potential user fees for non Belleville participants and many other topics.

They were really impressed with our (QRD) professional mature approach when working with them over the years. They have had no problems, unlike some other groups.

	We discussed many things but more importantly we had a full flow of ideas. We had a frank, but respectful conversation and exchange of ideas from each of respective sides.		
Tabled Items for Next Mtg	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Action: 	<input type="checkbox"/>
Important Items to Keep Track of	<p><u>Reminder from Sept 8, 2025 meeting:</u></p> <ul style="list-style-type: none"> • Eventual Goals for the 2025-26 Season: <ul style="list-style-type: none"> ○ Securing title sponsors, we currently have two outstanding teams without one. ○ Discussion: Alumni/outreach, as a way to generate income <ul style="list-style-type: none"> ■ Generate a list of Alumni ■ Generate Ideas: ?Alumni development program for allocation of funds, as an examptl • (Anthony & Evan) As co-chairs of the Coach Selection Committee, if ready, do you want to put forth today the nominations for the 3-5 non-parent interviewers for coach selection today so it can be motioned, approved and ready to implement far in advance? (Reminder: Required by Nov or Dec board mtg at the latest) • “Advertise 3-4 weeks prior to the application deadline for coaches”. ~Rules & Regs 7.1 <ul style="list-style-type: none"> ○ Want to pick an application deadline? • “Circulate a list of all applicants to the board for approval for interview” ~Rules & Regs 7.1 	<ul style="list-style-type: none"> • Action (Chris, Anthony, Evan): Will compile data to create a co-application and give to Sarah to post on the website by Nov 17, 2026 • Motion (Anthony): Submitted nominated names for the Coach Selection Committee have been accepted. All in favour. Motion passed. • Motion (Anna): To pick the following deadline for coach applications: Dec 8, 2025. All in favour. Motion passed. 	<input checked="" type="checkbox"/>

Adjournment	<ul style="list-style-type: none"> • Motion (Taryl) to adjourn (8:32pm) @ pm Nov 12th/25 • Next Mtg in person on Dec 10/25 @ 6:30 pm. • Location: 	<ul style="list-style-type: none"> • Action: Room TBD, George to book, and either post on WhatsApp/Advise Toni to include in the forthcoming QRMHA 7th Board Meeting Tentative Agenda 	<input checked="" type="checkbox"/>
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