

QRMHA 7th Board Mtg of 2025-26 Season: Tentative Agenda



Date: Wednesday Dec 10th /2025, 6:30pm

Location: QSWC: Fireplace room

Attendance:

Officers of the Executive: Chris Auger (non-parent) President, Anthony Tapper (non-parent) VP Hockey Ops (arrival: 7:04pm), Shawna Adams (non-parent) VP Business

Other Directors: Sarah Baily (2015), Dave Templar (2014), Anna Grant (2008), Jeremy Yearwood (2016)

Staff: Steph Laurin (Administrator/Bookkeeper), Evan Osterhout (Coach Mentor), Jackie Jarrell (Head Trainer), George Eastman (Ice Scheduler), Nick Myers (Referee in Chief)

Virtual: Toni Whelan (2010) Secretary, Taryl Kramp (2013), Steph Laurin, Josh Moore (non-parent) VP OMHA, Dan Tripp (2012) - arrival 6:43pm, Rob Clute (2009) Treasurer (arrival 6:41pm)

Regrets: Evan Osterhout, Jackie Jarrell, George Eastman

Invited Guests/Speakers: nil

Current complement of Directors at the start of this Board Mtg: 12 positions filled

****Chair of the Mtg must be President, or a VP in their absence. **The chair does not have a vote, except in the case of a tie-break.**

Quorum: 8 Directors total, (2 of which are Officers of the Exec, 1 of which must be a VP), **Requirements Met:** Yes

Item	Discussion	Action/Motion	✓
Welcome (Chris)	<ul style="list-style-type: none"> Chris to chair meeting Mtg called to order @ 6:39 pm 	Chris will chair the mtg, lead the discussion, and keep us on time.	<input checked="" type="checkbox"/>
Accept Agenda (Chris)	<ul style="list-style-type: none"> Review the agenda: change any order of importance or additions/deletions: Coach's pay order to last. 	<ul style="list-style-type: none"> Motion to accept agenda _Sarah Second: __Dave__. All in favour. Motion passed. 	<input checked="" type="checkbox"/>
Review of Minutes from Last In-person Mtg (Chris)	<ul style="list-style-type: none"> Review minutes from last mtg: Nov 12th/25, sent out by email from Toni Nov 13th/25. Any corrections noted: No 	<ul style="list-style-type: none"> Motion Dave to approve Nov 12th/2025 minutes. Second: (__Jeremy__). All in favour. Motion Passed. 	<input checked="" type="checkbox"/>
Formally accept <u>Motions Already Passed since last in-person Mtg</u>	<ul style="list-style-type: none"> (Josh) Hosting 2026 U16/U18 Allstar game (passed on Nov 25th via Whats App) <ul style="list-style-type: none"> Other details: QRMHA is one of 2 two centres wanting this. So they may/may not get it. 	<ul style="list-style-type: none"> Motion (_Josh__), to approve previously agreed upon motions. Second: (__Sarah, Jeremy__). All in favour. Motion passed. 	<input checked="" type="checkbox"/>
Proposed motions not yet passed / further discussion required			<input checked="" type="checkbox"/>
Previously Discussed Issues since last meeting (Chris)	<ul style="list-style-type: none"> (Chris) 2011 team reinstated for next season <ul style="list-style-type: none"> Josh submitted the formal paperwork to OMHA No icetime issues moving fwd, and finances are in place moving fwd QRMHA has "right of first refusal for hosting the U16 Showcase for next year". Chris is interested in moving fwd c/ saying, yes, QRMHA would like to take this. 		<input checked="" type="checkbox"/>

	<ul style="list-style-type: none"> • (Chris) Update on renewing the Alumni banners (cost, updated list, website update??): <ul style="list-style-type: none"> ◦ Discussion: How do we determine who gets their name on the banner? Ie: Does Ottawa U go on there, what are the criteria, as there are too many people to list. OHL Alumni list seems straight-fwd. NCAA, university, various levels, and duration of play c/ the QRMHA are all considerations. • (Chris) Partnership with Belleville/Ottawa Sens <ul style="list-style-type: none"> ◦ Discussion re: a potential amount donation from the Sens to the QRMHA for certain age-groups, related to potential discussion of becoming Quinte BSens <ul style="list-style-type: none"> ■ Considerations: <ul style="list-style-type: none"> • The BSens owner could decide to move the team when next contract is up ~5 years: Not much support for a full-on rebranding, but perhaps a partnership • ?Potentially a 3rd jersey option • ?Title sponsor • ?Windbreaker sponsor • ?BSens sponsored new pucks • ?Development stand-point input • ?Coach development opportunity • ?"Powered by BSens, c/ name-bars on every player's jersey, all age groups • (Toni & Steph) U16 East Showcase Feb 7th/8th (Is the expectation that the team heads organizing the weekend, or is the board involved? Do we need board approval for vendors and does the board cover the insurance for the vendors if they're title sponsors? Can we schedule the games to be primarily on FDC/Mackay? 	<ul style="list-style-type: none"> • Action (all directors, and staff): f/u discussion in group chat re: ideas for the criteria. Cost will be based on the number of names. • Action (Chris): Invite representation from BSens to discuss/present at next Board Mtg • Action: (Toni, Steph) to head committee for U16 Showcase, reach out to Steve Tracze re: past Showcase protocols and procedures. • Action: (Taryl): to fwd invoice to Toni • Action: (Rob): Get Ang to send info re: the booklets 	
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	<p>and all games in one central location, offers new opportunities for sponsors: watermark periods, games ie: this game presented by The Company</p> <ul style="list-style-type: none"> ○ They have a break-down similar to HUDL, ready in 6 hrs, but this option is not inexpensive, \$34/game cost ○ \$7,000 USD + tax for the 8 cameras: QRMHA ○ Subscriptions: \$520 USD / team ○ As QRMHA, potentially this can help up grow, market, and add value to association ○ Video capture options reviewed. ○ Real-life feedback (Taryl): <ul style="list-style-type: none"> ■ Not-quite-as-advertised: uploading takes 3-4 hrs / game, and can be 6-9 hrs loading games, need ethernet, cannot use wifi, not as user-friendly as it sounds, quality of video is great, the analysis hasn't been used ■ (Steph, Taryl): TPE integration is also not as advertised: days later for analysis ■ Still would use it again next yr: pros outwt cons, but it's not perfect 		
QRMHA Admin & Bookkeeper (Steph)	<p><u>QRD Administrator/Bookkeeper Report, December 2025</u></p> <p><u>Submitted by: Steph Laurin Administrator</u></p> <ul style="list-style-type: none"> ● Team Registration - main rosters complete. Slowly adding AP players. <p>Volunteer Roster - approved:</p> <ul style="list-style-type: none"> ● Sarah Baily ● Anna Grant ● Steph Laurin ● Evan Osterhout ● Greg Popovich ● Anthony Tapper 	<ul style="list-style-type: none"> ● Action: 	<input type="checkbox"/>

	<ul style="list-style-type: none">• Toni Whelan <p>At Large Roster - approved</p> <ul style="list-style-type: none">• Shawna Adams - Trainer 2• Joanna Linton - Trainer 1, Head Coach• Roger Babbs - Trainer 2• Dustin Linton - Trainer 1• Mathew Goody - Head Coach• Tim Keyes - Trainer 1 <p>Third Party Instructors - still none completely approved.</p> <p>They have all been informed of the VSC and Spordle requirements.</p> <p><u>Bookkeeper</u></p> <ul style="list-style-type: none">• All coach and staff honoraria have been paid up to the end of November- most by e-transfer which has been greatly appreciated by many coaches in particular.• Updated team account summaries sent to all teams as of December 6th• First 2 installments of registration fees have been transferred, except for U18. <p><u>Requirements:</u></p> <ul style="list-style-type: none">• Third party instructors need to get rostered ASAP		
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Treasurer (Rob)	<ul style="list-style-type: none"> • Update re: Proposed Coaches pay has previously been circulated to the board for discussion • 	<ul style="list-style-type: none"> • Action: 	<input type="checkbox"/>
Tabled Items from last Mtg	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Action: 	<input type="checkbox"/>

VP Business (Shawna)	<ul style="list-style-type: none"> • Banquet dates/booking venue • Chuck-A-Puck Fundraiser with Belleville Sens to help offset year-end banquet costs. • Volunteer staffing set; main need is promotion and ticket sales. • Board Member Support: <ul style="list-style-type: none"> ○ Share event on social media. ○ Attend the game if possible. ○ Purchase tickets / encourage others (QRD link saves \$5–\$10). • Ticket link: https://www.gofevo.com/event/QRD-CAP 	<ul style="list-style-type: none"> • Motion (Chris): Book banquet Mon Mar 30. Second: Shawna, Sarah. All in favour. Motion passed. • Action (Shawna): To call Alex tomorrow re: experiences: bench warmers v flag-bearer v other potential opportunities for the kids • Action (Board Mbrs): please share/help (see discussion column), aim: push/advertise ~1wk prior. 	<input checked="" type="checkbox"/>
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<p>Ad Hoc Committee: Update: <u>Hockey Developm't & Finance Committee</u> (Rob, Anthony, Chris, Evan, +/-)</p>	<ul style="list-style-type: none"> • 2026 Coach pay schedule discussion • Table has been circulated to the board via email <ul style="list-style-type: none"> ◦ Chris/Steph's suggested implementation process: <ul style="list-style-type: none"> ■ Head Coaches submit assistant coaches to the board for approval, and proposed pay distribution for the bench, and responsibilities c/ rationale related to the same ■ Every team staff has a contract with expectations for both staff & QRMHA outlined, pay ■ Leftover coach budget for a team not being used on coach's pay, below the max specified on the table, goes towards their travel and hotel accommodations for tournaments during the season ■ **Any coach/volunteer may not participate in any team-related activities or get paid without registration and screening completed** 	<ul style="list-style-type: none"> • Motion (Chris): To include Chris/Steph's outlined implementation process in the contracts. Second: Jeremy. All in favour. Motion passed. • Motion (Chris) : To accept the 2026 Coaching Pay Structure pay grid circulated to all board mbrs dated Dec 3, 2025, approved by the board tonight. Second: Jeremy, Dave. All in favour. Motion passed. • Action (Chris, Steph): to share/start working on draft contracts for coaches, aiming to have these prepared for Jan 15, 2026 coach announcements. 	<input checked="" type="checkbox"/>
<p>Ad Hoc Committee Update: <u>Social Media Content Creation</u> (Shawna, Dave Chris, Toni)</p>	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Action: 	<input checked="" type="checkbox"/>
<p>Ad Hoc Committee: <u>Managers Manual</u> (Steph, Sarah,George??)</p>	<ul style="list-style-type: none"> • (Sarah): GoogleDoc being set-up via Steph & Sarah, in the data-gathering phase, soliciting feedback from all managers. 	<ul style="list-style-type: none"> • Action: Sarah, Steph continue to collaborate here 	<input checked="" type="checkbox"/>

VP Hockey Ops (Anthony)	<ul style="list-style-type: none"> Coaches application process update: How many applicants do we have? 19 Evan & Anthony are going through the resumes to make a short-list to present to the board who should be granted an interview. <ul style="list-style-type: none"> We have board mbrs who have applied for teams for 2026-2027 Goal: fill all coaching positions in an initial round of interviewing, unless there are red flags identified Heavy recruiting has been done to recruit coaches 	<ul style="list-style-type: none"> Motion (Chris): The following members make up the coaching selection committee as per 7.1 Rules & Regulations: Panel Nick Walsh, Darcy Murphy, Derek Smith, Nick Foley. Second: Shawna, Dave. All in favour. Motion passed. 	<input type="checkbox"/>
VP OMHA Convenor (Josh)	<p><u>QRD OMHA REP Report, December 2025</u></p> <p><u>Submitted by: Josh Moore</u></p> <p>COACH APPLICATIONS</p> <ul style="list-style-type: none"> December 1, 2025, Associations may begin accepting applications for coaching positions for the 2026-27 season. <p>COACH COMMITMENTS</p> <ul style="list-style-type: none"> January 15, 2026, Associations may begin offering positions to coaches. <p>TEAM OFFICIAL ANNOUNCEMENT DAY</p> <ul style="list-style-type: none"> February, 15, 2026 <p>PLAYER EVALUATION REGISTRATION</p> <ul style="list-style-type: none"> Registration for Player Evaluations April, 1, 2026 <p>PREP SKATES</p> <ul style="list-style-type: none"> To be completed by April 17th- U13 & Below To be completed by April 19th- U14 & Above 	<ul style="list-style-type: none"> Action(Shawna): Email/ remind managers to remind teams to have lots of APs on the roster, as games will not be allowed to be cancelled unless an emergency Action: Josh & Development committee to investigate getting ice for spring / summer, and move discussion over to thei ad hoc committee for planning for next yr 	<input checked="" type="checkbox"/>

	<p>PLAYER EVALUATION</p> <ul style="list-style-type: none">• April 18th Start - U13 & Below• April 20th Start- U14 & Above • -U18 East vs West ASG: January 5th, Hosted by YSE• -RinkNet fines - fines have been sent out; please be sure they are paid by the end of the month. We will be sending invoices for December in January for missed uploads (U16/U18 Only). To my knowledge we haven't received any RinkNet fines. • -AP Players: Please ensure that your teams have ample players AP'ed. We are 10 weeks into the season and have had 16 games cancelled, before "winter" starts. Discussion included that APs, difficulty rescheduling games and they must be rescheduled, and inconsistency of weather related cancellations. • -Conclusion: OMHA Centre Reps are to be involved in cancellation emails, teams must exhaust AP options before canceling games and all regular season games must be played for teams to be eligible for playoffs. • -Discussion for QRD Run Development Opportunities• -Preferences for Hosting Showcases or All Star Games (See below)		
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	<p>SPRING & SUMMER PROGRAMMING OPPORTUNITIES (U11, U13, U15, U18)</p> <p>Spring Programming Opportunities Associations permitted to operated skill development programming in team-based setting.</p> <p>Start: May 12.</p> <p>End: June 30.</p> <p>Frequency: 1 or 2 times per week, focusing on skill development with teams.</p> <p>Note 1: Associations must put team members (coach/players) on the appropriate roster.</p> <p>Note 2: OHF Members are responsible for determining internal process for approving team ice times.</p> <p>July 1 – August 9 No sanctioned programming permitted during this period</p> <p>Summer Programming Opportunities Associations and Members permitted to provide individual skills training or hockey schools that operate as set out below:</p> <p>Start: August 10</p> <p>End: September 4</p> <p>Note: Only individual skill development (not-team based) is allowed. Registration with the Association is required if the Association hosts its own skill development sessions. Must be entered in the HCR.</p> <p>Note: Team based team builders (no exhibition games week prior to Labour Day). Associations must enter within the HCR team members (coach/players) on the appropriate roster.</p> <p>Note: OHF Members are responsible for determining their internal process for approving team activities</p> <p>September 5 – September 7 No sanctioned programming</p>		
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<p>Other Business / Requests (ie: Staff need to share a report / Special Scenarios)</p>	<p><u>QRD Coach Mentor Report, December 2025</u></p> <p><u>Submitted by: Evan Osterhout</u></p> <ul style="list-style-type: none"> • Evan reached out to all head coaches on December 8 to see if there was anything they wanted raised on their behalf at this meeting: -Some non-parent assistant coaches may not apply for head coaching positions based on the 3-year rule as they would like to stay with the same age group. Possibly revisit the 3-year rule for exceptions? • Parent surveys have been received and reviewed. Feedback was mostly positive for all coaches, and overall, the majority scored well based on the survey scoring criteria. - Evan has contacted or will be meeting with each coach in December to share survey feedback and offer support in any areas identified for improvement. • Evan continues to observe practices and games when he can and is providing feedback to coaches. • Evan has been actively trying to recruit coaches for the program and has garnered some interest from new faces, as well as trying to retain some of the current head coaches and assistant coaches in the organization. • Evan will continue to be available for coaches to reach out with questions or issues that may come up throughout the season. <p>*****</p> <p><u>QRD Head Trainers Report, December 2025</u></p> <p><u>Submitted by: Jackie Jarrell</u></p>	<ul style="list-style-type: none"> • Action: 	<input checked="" type="checkbox"/>
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	<p>Since the last meeting, Jackie has collected all outstanding injury reports and submitted them to the OMHA. She has uploaded all injury reports and Doctor's notes to the players medical files on Privit.</p> <p>There have been 7 reported injuries so far this season. 6 of these players have returned to play and paperwork for these 6 has been completed. One player who was hurt last weekend has not returned yet. She is continuing to work with team trainers with any injuries that arise and support/assist families where she can.</p> <p>*****</p> <p><u>QRD Ice Scheduler Report, December 2025</u></p> <p><u>Submitted by: George Eastman</u></p> <p>1. We presently have no rescheduled games to arrange due to cancellations if weather. The 2 have been rebooked.</p> <p>2. we should start thinking about tryouts as ice will have to be broken booked. I will make a "draft" tryout schedule and present to the ice scheduling committee to tweak or change etc. My plan would be to have it all ready for the Board's approval for the January meeting.</p> <p>3. We should be planning (if not already in the works) for the U16 showcase mid February. The ice has been booked. OMHA does the matchups and schedules.</p>		
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Tabled Items for Next Mtg	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Action: 	<input checked="" type="checkbox"/>
Important Items to Keep Track of	<p><u>Reminder from Sept 8, 2025 meeting:</u></p> <ul style="list-style-type: none"> • Eventual Goals for the 2025-26 Season: <ul style="list-style-type: none"> ◦ Securing title sponsors, we currently have two teams without. ◦ Discussion: Alumni/outreach, as a way to generate income <ul style="list-style-type: none"> ■ Generate a list of Alumni ■ Generate Ideas: Alumni development program for allocation of funds, as an example. • “Advertise 3-4 weeks prior to the application deadline for coaches”. ~Rules & Regs 7.1 <ul style="list-style-type: none"> ◦ Want to pick an application deadline? • “Circulate a list of all applicants to the board for approval for interview” ~Rules & Regs 7.1 • For future budget proposals next year: take out try-out jerseys, save \$10K but not re:ordering. 	<ul style="list-style-type: none"> • Action: this is a talking point to be brought back to the sub committee for the manager’s manual/?ED/going fwd: put on “page 2: see next bullet” • Action: Keep Alumni outreach in mind, but we don’t have the bandwidth right not to take it on: put on “page 2: see next bullet” • Action(Shawna, Chris): Create a running list of “things to do, many an ED could do”, perhaps page 2 of the proposed ED job title 	<input checked="" type="checkbox"/>
Adjournment	<ul style="list-style-type: none"> • Motion (to adjourn @ 8:58 pm Dec 12th/25 • Next Mtg in person on Wednesday Jan 7th @ 6:30 pm. • Location: TBD 	<ul style="list-style-type: none"> • Action: Room TBD, George to book, and either post on WhatsApp/Advise Toni to include in the forthcoming QRMHA 8th Board Meeting Tentative Agenda 	<input checked="" type="checkbox"/>