

**QRMHA 9th Board Mtg of 2025-26 Season: Tentative Agenda/Minutes**



**Date:** Wednesday February 11th/2025, 6:30pm

**Location:** QSWC: Media room (upstairs above Wally Dever)

**Attendance:**

Officers of the Executive: Chris Auger (non-parent) President, Anthony Tapper (non-parent) VP Hockey OPS (non-parent), Toni Whelan (2010) Secretary, Josh Moore (non-parent) VP OMHA, Shawna Adams (non-parent) VP Business, Rob Clute (2009) Treasurer

Other Directors: Sarah Baily (2015), Dave Templar (2014) 6:33pm, Anna Grant (2008), Dan Tripp (2012), Taryl Kramp (2013) Jeremy Yearwood (2016)

Staff: Steph Laurin (Administrator/Bookkeeper), Evan Osterhout (Coach Mentor), , George Eastman (Ice Scheduler), Nick Myers (Referee in Chief)

**Virtual:** Taryl, Sarah, Rob, Jackie(Head Trainer)

**Regrets:** Anthony

**Invited Guests/Speakers:** nil

**Current complement of Directors at the start of this Board Mtg:** All 12 positions filled

**\*\*Chair of the Mtg must be President, or a VP in their absence. \*\*The chair does not have a vote, except in the case of a tie-break.**

**Quorum:** 8 Directors total, (2 of which are Officers of the Exec, 1 of which must be a VP), **Requirements Met:** Yes

Item	Discussion	Action/Motion	✓
<b>Welcome</b>  (Chris)	<ul style="list-style-type: none"> <li>( _Chris___) to chair meeting</li> <li>Mtg called to order @ 6:32pm</li> </ul>	( __Chris__ ) will chair the mtg, lead the discussion, and keep us on time.	<input checked="" type="checkbox"/>
<b>Accept Agenda</b> (Chris)	<ul style="list-style-type: none"> <li>Review the agenda: change any order of importance or additions/deletions: Jackie will present first then carry on with business as usual</li> </ul>	<ul style="list-style-type: none"> <li>Motion to accept agenda: ( _Shawna__ ) Second: Toni. All in favour. Motion passed.</li> </ul>	<input checked="" type="checkbox"/>
<b>Review of Minutes from Last In-person Mtg (Chris)</b>	<ul style="list-style-type: none"> <li>Review minutes from last mtg: Jan 7th/26, sent out by email from Toni Jan 8th/26.</li> <li>Any corrections noted: No</li> </ul>	<ul style="list-style-type: none"> <li>Motion to approve Jan 7th/2026 minutes: ( _Anna___ ) Second: ( __Dave__ ). All in favour. Motion Passed.</li> </ul>	<input checked="" type="checkbox"/>
<b>Formally accept <u>Motions Already Passed since last in-person Mtg</u></b>	<ul style="list-style-type: none"> <li>(1) Motion (Anthony): Board approval for “ Morning all, I've sent out the coach selection email to everyone this morning for whom it applies to. Please respond as soon as you can so I can continue to move this process along. Thanks. (Jan 14th, 2026 via WhatsApp). The majority voted and approved the coaches for U10,11,12,13,15,16,18.               <ul style="list-style-type: none"> <li>o U10 - Josh Moore; U11 - Gary Sage; U13 - Scoley Dow; U15 - Kalen Fraser; U16 - Tyler Green; U18 - Steve Tracze</li> </ul> </li> <li>(2) Motion (Anthony): U14 coach Adam Rivers for approval please (Jan 21st, 2026 via WhatsApp) Majority vote of 6.</li> <li>(3) Motion (Anthony): This is for approval for Mitch Unger as the U12 coach for next season. Need thumbs up. He was the second selection from the committee. The previously selected coach will move into an assistant position. (Jan 26th, 2026 via Whats App) Majority vote of 8</li> </ul>	<ul style="list-style-type: none"> <li>Motion (Anna), Second (Toni) to approve previously passed motions 1, 2, 3. All in favour. Motions passed.</li> </ul>	<input checked="" type="checkbox"/>

<b>Pending motions discussion req'd</b>	<ul style="list-style-type: none"> <li>• (1) Motion (Chris) : Board approval for “For the evaluators, I know last year when I did it the board gifted us a gift card for dinner, I was hoping we could do the same this year recognition of their time. (Jan 15th, 2026 via Whats App)</li> <li>• (2) Motion (Chris), to match the amounts fr last yr to be determined from last yr’s books / minutes.</li> </ul>	Motions 1 & 2: re; paying same as last yr. (_Shawna__), Second(__Jeremy__). All in favour. Motion passed.	<input checked="" type="checkbox"/>
<b>Previously Discussed Issues since last meeting (Chris)</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Action:</li> </ul>	<input checked="" type="checkbox"/>

**Other Business / Requests (ie: Staff need to share a report / Special Scenarios)**

- (Toni/Steph) U16 Showcase Wrap-up: Sponsors, budget, manual, booklet, banners, branding.
- (Toni) U16 OMHA Prospects Tournament, discussion around possibly hosting in place of the U16 Showcase/All Star tourney.
- Constitution Committee: review timeline/order-of-operation
- Team costs - travel permits, referees, banquet - need to be confirmed to teams as soon as possible.
- (Steph) Rafflebox fundraising information - update on information collected by Steph
- Banquet/Awards - what needs to be done, award nominations, guest speaker (alumni from previous seasons)
- Discussion for transparency on the scope of the Board and the optics around "The Board" making decisions affecting team culture.
- (Chris, Evan) - Coach announcements - update on approved list, socials, websites? Do we have bios?
  - All seems to be well on track for Feb 15, 2026 announcements
- (Steph) 2026-27 QRD Apparel storyboard - who starts that process? Timeline for approvals with Trudy? Can we decide on a "fitting day" date so Trudy can plan accordingly
  - Discussion: Request the 10 designs that Trudy already has to be given to Steph, Toni to create online survey for players, to get one kit approved: ie: workout t-shirt, shorts
- Certification for new coaches for U14-U18 (upcoming dates in April), VSC for next season
- (George) Follow up on pre-skates
  - U10 - U18 pre-skates, 4 each, must be offered
    - \*It's possible U18 tryouts will be Fall (TBD

- Action (Toni): Thank you letter to Marie Boyd & Arena Staff
- Action: (Chris) to set a date for a teams meeting for the Constitution committee for approval at our next meeting
- Action: (Steph) to send out info re: 50/50 raffles as a potential fundraiser for the association
- Action: (All) Email to be sent for board nominations
- Action (Chris): Will get headshots, and all info req'd for coach announcements Feb 15, 2026
- Action (Rules & Regs / Constitution Committee): Discuss at this committee mtg any additional recommendations.
- Action (Chris, Anthony): Request from Trudy/Emily all samples, including goalies, all colors of jerseys, socks, and have the Quinte logo already on the samples. Focus on quality. Express expectation: Ready for **fitting day, Sunday April 26, 2026**, the last day of tryouts.
- Action (Toni, Steph): Put together a storyboard re: apparel
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	<ul style="list-style-type: none"> <li>○ U10, U12 etc will be combined groups</li> <li>○ IF &gt;30 skaters, other ice is on hold, but not at Wellness</li> <li>○ U14 Body checking clinic is currently scheduled</li> <li>○</li> <li>● (Evan) Follow up on try-out logistics <ul style="list-style-type: none"> <li>○ Input on exhibition games requested fr Coaches</li> </ul> </li> <li>● (Josh) Body checking clinic update <ul style="list-style-type: none"> <li>○ Not mandatory as far as he's been made aware</li> </ul> </li> <li>● Anthony/Evan- A reminder to coaches about the OHF two-deep dressing room policy would be appreciated, as there have been instances where coaches have exited the arena before all players have left the dressing room. <ul style="list-style-type: none"> <li>○ This has already been shared c/ them</li> </ul> </li> </ul> <p><b>Trainer's Report February 2026 submitted by Jackie Jarrell</b></p> <p>Since the last meeting, there has been 4 more injuries bringing the total reported injuries to 12 so far this season.</p> <p>There are 2 outstanding injury reports not submitted to OMHA. Once Jackie receives them from the team trainer, she will get them submitted.</p> <p>Only 1 player is currently out with an injury however he should be back this weekend.</p> <p>Jackie is continuing to work with team trainers with any injuries that arise and support/assist families where she can.</p>		
<b>QRMHA Admin &amp; Bookkeeper (Steph)</b>	<b>QRD Administrator/Bookkeeper Report February 2026</b>  <b>Submitted by: Steph Laurin Administrator</b>	<ul style="list-style-type: none"> <li>● Action:</li> </ul>	<input checked="" type="checkbox"/>

	<ul style="list-style-type: none"> <li>• Registration for tryouts can open as early as April 1, 2026. Will need to set a fee schedule and tryout fees.</li> </ul> <p><b>Bookkeeper</b></p> <ul style="list-style-type: none"> <li>• All coach and staff honoraria have been paid up to end of January.</li> <li>• Updated team account summaries will be sent to all teams this week as of the end of January.</li> <li>• All registration installments have been transferred, except for U18 (missing 2nd and 3rd).</li> </ul>		
<b>Treasurer (Rob)</b>	<ul style="list-style-type: none"> <li>• (See report)</li> </ul>	<ul style="list-style-type: none"> <li>• Action (Rob): will prepare a more in-depth look at this and last yr's budget upcoming</li> </ul>	<input checked="" type="checkbox"/>
<b>Tabled Items from last Mtg</b>	<ul style="list-style-type: none"> <li>• (All) Coaches getting paid mileage for 'away' exhibition games.</li> <li>• Anthony/Chris- Was there any follow up with Trudy since our last meeting? Outcome?</li> </ul>	<ul style="list-style-type: none"> <li>• Action:</li> <li>• Action: Anthony &amp; Chris to followup with Trudy re: fitting day, apparel etc</li> </ul>	<input checked="" type="checkbox"/>
<b>VP Business (Shawna)</b>	<ul style="list-style-type: none"> <li>• Banquet booked for Mon Mar 30th</li> <li>• Belleville Sens would like to do a presentation of working relationships with local minor hockey Feb 28th, 7pm game.</li> </ul>	<ul style="list-style-type: none"> <li>• Action (____) : Advise managers to pass along a save-the-date to families for year-end banquet March 30th</li> <li>• Action (Chris): will try to be available.</li> </ul>	<input checked="" type="checkbox"/>
<b>Ad Hoc Committee: <u>Hockey Development &amp; Finance</u> Committee (Rob, Anthony, Chris, Evan)</b>	<ul style="list-style-type: none"> <li>• Discussion- Strategic goaltender development and succession plan for the next season, with structured shooter arrangements for training sessions</li> <li>• Approval of bench staff assignments for each age group for the upcoming season</li> </ul>		<input checked="" type="checkbox"/>

	<p><b>QRD Coach Mentor Report, February 2026</b></p> <p><b>Submitted by: Evan Osterhout</b></p> <ul style="list-style-type: none"> <li>• Evan reached out to all head coaches on February 9 to see if there was anything they wanted raised on their behalf at this meeting: <ul style="list-style-type: none"> <li>o Coaches would like to have some input on playoff schedules so that their teams have as much of a competitive advantage as possible (ex. Avoiding particular dates if possible, no 3 games in 3 days, no late-night road games before an early game the next day)</li> </ul> </li> <li>• Evan sent all coaches a Practice Self-Assessment Evaluation to fill out after one of their practices. The exercise is meant to help assess the team's &amp; staff's progress heading into playoffs.</li> <li>• Evan will continue to be available for coaches to reach out with questions or issues that may come up throughout the season.</li> </ul>		
<p><b>Ad Hoc Committee: <u>Manager Manual</u> (Steph, Sarah, George??)</b></p>	<ul style="list-style-type: none"> <li>• Update?</li> </ul>	<ul style="list-style-type: none"> <li>• Action:</li> </ul>	<input checked="" type="checkbox"/>
<p><b>VP Hockey Ops (Anthony)</b></p>	<ul style="list-style-type: none"> <li>• Coach selection process</li> </ul>	<ul style="list-style-type: none"> <li>• Action:</li> </ul>	<input checked="" type="checkbox"/>
<p><b>VP OMHA Convenor (Josh)</b></p>	<ul style="list-style-type: none"> <li>• (See report)</li> </ul>	<ul style="list-style-type: none"> <li>• Action:</li> </ul>	<input checked="" type="checkbox"/>
<p><b>Tabled Items for Next Mtg</b></p>	<ul style="list-style-type: none"> <li>• Discussion around the 3yr rule for all bench staff on the same team</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Action:</li> </ul>	<input checked="" type="checkbox"/>

<b>Important Items to Keep Track of</b>	<ul style="list-style-type: none"> <li>● Running list of “things an ED could/should do” <ul style="list-style-type: none"> <li>○ Job description, Monetary remuneration, Structure for onboarding &amp; hiring TBD</li> </ul> </li> <li>● Sustainability of the Board/Progress on Exec Director position/job description?</li> <li>● Updating Banners: <ul style="list-style-type: none"> <li>○ Chris spoke with Phil: Phil gave a mock up, looks professional</li> <li>○ still determining who-makes-the-cut for the banners, and requires some time &amp; thought, ie: consideration for duration played c/ QRMHA, so needs to be pushed for a while until coach-selection/tryouts are complete</li> </ul> </li> <li>● BSens Coming as Guest Speaker to the Board <ul style="list-style-type: none"> <li>○ Ongoing discussions and relationship building</li> </ul> </li> <li>● Social Media Content Creation ad-hoc committee (Steph, Toni, Shawna, Dave) - consider for ?budget for 2026-27</li> <li>● Trademark and Copyright Protection</li> <li>● U16 OMHA Prospects Tournament, discussion around possibly hosting in place of the U16 Showcase/All Star tourney.</li> <li>● Banquet award ideas i.e watches for 5yr member</li> <li>● Constitution Committee: further discuss members participating in U16 Prospects skates</li> </ul>		<input checked="" type="checkbox"/>
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>● Motion to adjourn @ 8:51 pm Feb 2026</li> <li>● Next Mtg in person on March 11 @ 6:30 pm</li> <li>● Location:</li> </ul>	Action: Room TBD, George to book, and either post on WhatsApp/Advise Toni to include in the forthcoming QRMHA 10th Board Meeting Tentative Agenda	<input type="checkbox"/>