



The OMHA requires that all players have emergency information submitted prior to participation. As a Parent or Guardian for a player, you can reference the instructions below to guide you through completing the required documentation. Please take the time to complete the information accurately. *(It is recommended you complete the registration from a PC, Laptop or Tablet)*

**Before creating or updating your profile it is recommended you have PLAYER MEDICAL HISTORY information on hand.**

**STEP 1:** Start by clicking on this [quintedevils.privitprofile.ca](http://quintedevils.privitprofile.ca) or entering it into your browser (NOTE no www.)

- Click the blue **REGISTER** tab and select your role as **"PARENT / GUARDIAN"**
- Verify your email address and phone #
- After verifying your information, click on the blue the **Home** tab. This will direct you towards the **Home** page.
- On the left side of the **Home** page underneath your name as the Parent Guardian, click **"Player"**
- After adding your Player into the account, click on their name new **Home** page will open where you can begin completing the required Athlete information

**STEP 2:** From the **Home** screen, click the **JOINED TEAMS** tab and select your team.

**STEP 3:** From the **Home** screen, click on **PERSONAL DETAILS** and fill out your demographic information. Click the blue **Save & Exit** tab when finished.

**STEP 4:** From the **Home** screen, click on **EMERGENCY MEDICAL FORM**. Complete all the required questions, then click on the blue **Submit** tab when finished. Upon completion, you'll be directed back to the **Home** screen.

**Creating E-Signature** - A new message will appear, click the blue tab **"Create New Signature"**.

- o As the Parent/Guardian you will create your own signature. Use the cursor on a computer or with your finger on a tablet device or upload a previously designed signature to create an electronic signature. Click **SAVE** and then **DONE** to return to the **Home** screen. From the **Home** page underneath or beside the form click on **SIGN** and a new screen will open with your e-signature. Attest then click **SIGN DOCUMENT**. Click **DONE** to return to the **Home** page.

**STEP 5:** From the Player's [Home](#) screen, click the START tab beside the forms listed below. Complete all the required information within each form then apply the corresponding e-signature to the documents.

- **Safe Return to Play Program** ([Parent/Guardian e-signature required](#))
- **Media Consent** ([Parent/Guardian e-signature required](#))
- **Rowan's Law** ([Parent/Guardian e-signature required](#))
- **QRD Code of Conduct** ([Parent/Guardian e-signature required](#))



After you've successfully submitted all the required documents, you'll be directed back towards your [Home](#) screen.

On your [Home](#) screen, the Completion Status bar will turn green and indicate **Submission Complete**. If the status bar is still orange and indicating **Submission Incomplete**, hover your cursor to see what still needs to be completed.

**NEED HELP?** For any assistance, contact the Privit Support Desk: 1-844-234-4357 (Monday to Friday 8:00 AM to 5:00 PM ET) or contact our [Help Centre](#)